



## Mental Health Technician Certification (MHTC) Exam Blueprint

Job Task List	Weight	# of Items
<b>1. Process &amp; Procedure</b>	16%	16
1.01 Working with clients		
1.02 Responsibilities		
<b>2. Psychological Development</b>	40%	40
2.01 Traits and characteristics		
2.02 Signs and symptoms		
2.03 proper protocol		
<b>3. Pharmacology</b>	12%	12
3.01 Identifying names of medications.		
3.02 Describing routes of administration.		
3.03 Demonstrating knowledge of medications and effects on patients.		
<b>4. Medical Office/Patient Charting Skills</b>	25%	25
4.01 Charting		
4.02 Demonstrating knowledge of vital signs.		
4.03 Defining the different steps of patient examination.		
4.04 Demonstrating knowledge of proper wound care.		
4.05 Staff and procedure		
4.06 Job tasks		
4.07 Demonstrating knowledge of First Aid.		
4.08 Demonstrating knowledge of CPR.		
<b>5. Practice Settings</b>	7%	7
<b>Total:</b>	100%	100*

\* This number indicates the number of scored items on the certification exam. All AMCA certification exams are subject to pilot testing, meaning that there could be additional unscored items on the exam. The scored items will be from a current operational form of our exam. The unscored items will be new items that data is being collected on. The unscored items will not have any effect on the candidate's score and/or their pass/fail decision.

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